Planning and Evaluation of Adolescent Catechesis and Youth Ministry

Evaluator_____ Date _____ Parish _____ City _____

Structure	Always	Sometimes	Occasionally	Never	N/A
1. Comprehensive Youth Ministry consisting of:					
a. advocacy					
b. catechesis					
c. community life					
d. evangelization					
e. justice and service					
f. leadership development					
g. pastoral care					
h. prayer and worship					
2. Adolescent Catechesis within Comprehensive Youth Ministry consisting of:					
a. 30% of all youth ministry programs and activities to include a catechetical dimension.					
b. comprehensive and substantive catechesis					
c. the learning objectives of the *Curriculum for Catechesis* (9-12) integrated into all aspects of youth ministry					
d. approved texts and other resources					
e. a variety of learning methods and activities.					
f. a variety of programs, i.e. parish, home, small group, large groups, etc.					
3. Short and long-range planning over 12 month calendar that provides regular youth ministry opportunities					
4. Incorporate a family perspective in all youth ministry policies, programs and activities					
a. communicate with and invite parents to participate in youth ministry programs and activities					
b. support families in sharing, celebrating and living their faith at home and in the world					
c. advocate for youth and families in parish planning and decision-making					
5. Inclusion of youth with disabilities					
6. Appropriate youth to adult ratio (10-1)					

Comments:

Catechists/Adult Advisors	Always	Sometimes	Occasionally	Never	N/A
1. Adult catechists who are practicing Catholics					
2. Certified catechists					
3. Compliance with Diocesan Safe Environment Policy					
4. Use standardized parent authorization and medical release forms					
5. Insure that chaperones are at least 21 years old, and a ratio of 1 adult to 10 youths for parish activities and 1 adult to 6 youths for overnights and trips					
6. Require that an insured adult driver provide transportation for youth					

Comments:

Administration	Always	Sometimes	Occasionally	Never	N/A
1. A team of youth and adults including parents involved in planning, implementing, and evaluating the program					
2. Parent Advisory group					
3. Handbook for catechists					
4. Handbook for families					
5. Permanent record cards are maintained for each participant					
6. Permanent record cards are maintained for each catechist/adult advisor					
7. Permanent records cards are maintained for parish sacramental records					
8. Adequate physical facilities					
9. Annual YM and personnel reports on file at diocese and parish					
10. Regular communication with:					
a. pastor and other staff					
b. parents					
c. local public high school(s)					
d. Catholic school(s) (if applicable)					

Comments:

Finance	Always	Sometimes	Occasionally	Never	N/A
1. Annual projected budget prepared					
2. Adequate funds allocated for:					
textbooks & other resources					
manuals & other resources for catechists					
library membership					
catechist formation & certification					
community building, retreat, and service					
3. Annual evaluation report of income and expenses					

Comments:

Evaluation	Always	Sometimes	Occasionally	Never	N/A
1. Annual evaluation by team, catechists, youth, parents					
2. Annual goals and objectives based on evaluation results					
3. Annual report communicated to the pastor and pastoral council and a copy sent to diocese					

Comments:

Sacraments	Always	Sometimes	Occasionally	Never	N/A
1. Confirmation preparation distinct from and in addition to youth ministry					
2. Ongoing catechesis or the celebration of Reconciliation					
3. Catechumenate for youth available					

Comments:

OTHER- Please list and evaluate other aspects of youth ministry in your parish, e.g., parent/teen events, peer mentoring, etc.

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