

WHAT ARE THE BENEFITS?

In addition to receiving a salary for meaningful work and doing what you love, diocesan benefits also include:

- Healthcare insurance
- Life insurance and long term disability insurance
- Elective contributions to a 403(b) plan
- Paid vacation, personal days, sick time
- Inservice allowance for continuing education

HOW DO I APPLY?

- Submit a letter of interest, resume, transcripts and references to the Office of Faith Formation and Lay Ecclesial Ministry to initiate the selection process and to receive information regarding positions available.
- Set an appointment with the Diocesan Director of Faith Formation and Lay Ecclesial Ministry for orientation to diocesan guidelines for certification and employment procedures.
- Send a letter of interest and resume directly to the pastor, and notify the Diocesan Director of any application.



Office of Faith Formation and Lay Ecclesial Ministry

Contact Us



330-744-8451 exts. 301, 296, or 295



ww.doy.org



144 West Wood Street
Youngstown, Ohio 44503



CATHOLIC DIOCESE
OF YOUNGSTOWN



Lay Ecclesial Ministry

The Church
Needs

>>>> You

Areas of Formation

Lay Ecclesial Ministers are expected to meet the qualifications outlined in diocesan policies and guidelines, or be willing to work toward the criteria.

Many persons are called to Lay Ecclesial Ministry from various careers and backgrounds enriching the dimensions of ministry and potential for growth.

Lay Ecclesial Ministry is a general term that covers a variety of positions fulfilled by properly prepared persons for employment in the Diocese of Youngstown Parishes.

Ministers may serve as Directors or Coordinators in these, or similar areas:

Adolescent Catechesis	Sacramental Catechesis	Social Communications
Adult Faith Formation	Sacristan	Stewardship
Family Faith Formation	Senior Adult Ministry	Volunteer Coordination
Music Ministry	Small Christian Communities	Worship/Liturgy Committee
Retreats/Days of Reflection	Social Concerns/Outreach	Youth & Young Adult Ministry

Rooted in Catholic Church Teaching, **the four areas of formation**—human, spiritual, intellectual, and pastoral—that provide a framework for the formation of deacons and priests provide a framework for Lay Ecclesial Ministers as well.

Lay Ecclesial Ministers need:

- **Human** qualities critical to form wholesome relationships and necessary to be apt instruments of God's love and compassion
- A **spirituality** and practice of prayer that root them in God's Trinitarian life, grounding and animating all they do in ministry
- Adequate **knowledge** in theological and pastoral studies, along with the **intellectual skill** to use it among the people and cultures of our country
- The practical **pastoral abilities** called for in their particular ministry

(Co-Workers in the Vineyard of the Lord, p.34, USCCB, 2005)



I: PERSONAL (HUMAN)

- Witness to the Gospel and the sacramental life of the Church through personal living faith.
- Sensitivity to others, that respects differences and nurtures good work relationships.
- Willingness to continue personal and professional growth.
- Compliance with the Diocese of Youngstown Safe Environment Policy.
- Ability to plan and coordinate a variety of programs.
- Understanding of effective communications and public relations.
- Awareness of legal responsibilities and the ability to respond appropriately to legal concerns.
- Knowledge of financial budgeting and accountability.

III: INTELLECTUAL

A person who does not yet meet the following standard may be hired with a Temporary Certificate and a plan of study agreed upon by the parish staff person and the pastor:

- BA or MA/MS in Theology, Catechetics, Youth Ministry, Pastoral Ministry, Religious Studies or another related theological area.
- BA/BS or MA/MS in Education, and another pertinent field, plus a minor in Theology.

Additional college credits and diocesan sponsored formation opportunities supplement the preparation of the Lay Ecclesial Minister.

II: SPIRITUAL

- Gives witness to mature Christian faith in personal and communal life.
- Seeks opportunities to grow in spiritual formation and direction.
- Understands the diversity of spiritual and devotional practices and respects differences.
- Knowledge of liturgical guidelines and appropriate preparation of planning for seasons of the church year.

IV: PASTORAL

- Understanding of and agreement with major Church documents, especially those applicable to the ministry position.
- Understanding of the nature of adult faith formation, comprehensive youth ministry, elementary catechetics, and other pastoral programs.
- Interpersonal skills for enablement and conflict management.
- Ability to work cooperatively with other administrators to set goals, develop policies, and design programs.
- Ability for development, design, supervision, and evaluation of pastoral processes.

An ecclesial minister demonstrates understanding of the breadth of Catholic theological and pastoral studies as well as the intellectual skill to use that knowledge *in ministry with God's people* from diverse populations and cultures.

(The Standards: Subcommittee on Certification for Ecclesial Ministry and Service, USCCB, 2019)